

 University of Sfax Direction of Academic Affairs and Scientific Partnership International Cooperation Office	Call for applications for Staff mobility		TUNISIAN REPUBLIC THE MINISTRY OF HIGHER EDUCATION AND SCIENTIFIC RESEARCH 
	Reference: PCI-AC-04-00	Date of approval : 02/09/2024	
	page : Page 1 sur 3		

Mobilities at Wroclaw University of Science and Technology (Poland) in the framework of the European Programme ERASMUS+ KA1

Objective

The Erasmus+ Programme – mobility offers the possibility to spend a period of teaching for 1 academic staff and a period of training for 1 administrative Staff from the University of Sfax at **Wroclaw University of Science and Technology**.

The **Erasmus+ Programme** is an initiative launched by the European Commission to fund mobilities among EU countries and between Programme Countries (EU countries) and Partner Countries (countries from the rest of the world).

Although the Erasmus program was initially addressed only to Programme Countries (EU), in 2015, for the first time, part of the EU funding will support mobility actions between Programme Countries and Partner Countries. To this respect, the Erasmus+ Programme is designed to support Programme Countries' efforts to efficiently use the potential of Europe's human talent and social capital, while confirming the principle of lifelong learning by linking support to formal, non-formal and informal learning throughout the education, training and youth fields. The Programme also enhances the opportunities for cooperation and mobility with Partner Countries, notably in the fields of higher education and youth.

QUALIFICATION PROCEDURE FOR INCOMING UNIVERSITY STAFF FOR EXCHANGE TO WROCLAW UNIVERSITY OF SCIENCE AND TECHNOLOGY UNDER ERASMUS+ KA107 PROGRAMME:

A. GENERAL RULES

Mobility period shall last as follows:

- 5 working days for teaching staff from all countries,
- 5 working days for non-teaching staff from all countries.

The mobility period cannot be shortened.

Application procedure is open for all Partner Universities' staff who fulfil the following general criteria:

- During the mobility the participants must remain employed at the Home Institution; Conditions and procedures
- Candidate can possess citizenship of any country, the affiliation to the home university shall decide about the possibility of taking part in KA171;

 University of Sfax Direction of Academic Affairs and Scientific Partnership International Cooperation Office	Call for applications for Staff mobility		TUNISIAN REPUBLIC THE MINISTRY OF HIGHER EDUCATION AND SCIENTIFIC RESEARCH 
	Reference: PCI-AC-04-00	Date of approval : 02/09/2024	
	page : Page 2 sur 3		

- The candidate has to find a supervisor of their visit among the staff of Wrocław University of Science and Technology – the application documents are not valid if they are not signed by the supervisor of the visit at WUST.

B. APPLICATION PROCEDURE

- For the application to be valid, it needs to be signed by the applicant, the representative of the Partner University and a supervisor of the visit from Wrocław University of Science and Technology.
- In order to find a supervisor, the applicants can visit our website or contact an Erasmus+ Coordinator at the Faculty of their choice. <https://dwm.pwr.edu.pl/en/international-students/exchange-erasmus/incoming/erasmus-ka107a/faculty-coordinators-1>
- Once the recruitment process ends at the Partner University, the Partner University is obliged to send to Wrocław University of Science and Technology a recruitment report.
- Only complete applications will be evaluated.
- Decision about approval will be send directly to the candidate via e-mail within 2 weeks from the conclusion of the recruitment process.

C. APPEALS

All applicants who do not agree with the selection results have the possibility to make an appeal. The appeal should be submitted via e-mail to the Project Coordinator within a week from the announcement of results. Project Coordinator will make a decision and inform the applicant about it not later than 7 days after receiving the appeal.

D. VISA

The Host institution will issue a letter of acceptance for the participant necessary for the visa application. All the documents will be sent directly to the participants. Final decision regarding granting a visa belongs to the Consul. Costs of visa application are covered by the participants.

E. INSURANCE

The participant shall have adequate insurance coverage. Wrocław University of Science and Technology requires participants to carry mandatory personal accident and medical expenses insurance.

F. GRANT

 University of Sfax Direction of Academic Affairs and Scientific Partnership International Cooperation Office	Call for applications for Staff mobility		TUNISIAN REPUBLIC THE MINISTRY OF HIGHER EDUCATION AND SCIENTIFIC RESEARCH 
	Reference: PCI-AC-04-00	Date of approval : 02/09/2024	
	page : Page 3 sur 3		

A European Union contribution for subsistence: An amount established according to the country of destination and the actual number of days spent abroad. In particular, the grants are split into groups of countries according to the cost of living, the mobility contribution is 140 € per day. An additional amount to cover travel expenses. The amount is 275 €.

G. CONDITIONS AND PROCEDURES

General conditions for admittance

The candidate student must be permanent Staff at the University of Sfax that signed the Inter Institutional Agreement within the framework of Erasmus + Programme, with **Wroclaw University of Science and Technology**.

The Staff must be **preselected** and **nominated** by the University of Sfax

Application Documents

- Teaching agreement for academic staff (see annex)
- Training agreement for administrative (see annex)
- Application form
- Copy of the Passport
- Knowledge of English (B1)
- Short CV
- Motivation letter
- Invitation letter

CRITERIA FOR DRAFTING THE RANKING LIST

The home university will provide a selection of candidates according to the following criteria:

- a. Relevance and impact of the work plan
- b. International activity
- c. Language skills
- d. Position held

Please apply for this opportunity via the following link: <https://forms.gle/i1rcAqnTXVS2aVNT9>

An incomplete application will be considered ineligible.

All documents in Arabic should be translated into English language.

The deadline for applying is fixed on **30/04/2025**

For any specific question or information, you can contact our International Relations Office:
fatma.ghorbel@usf.tn