

Mobility call for Applications Universidad Pablo de Olavide (Spain) in the framework of the European Programme ERASMUS+ KA171

OBJECTIVE

The Erasmus+ Programme – mobility offers **1 mobility** for academic staff from the University of Sfax for teaching stay at The **Universidad Pablo de Olavide**.

The purpose of this call for nominations is to select candidates for teaching stay at the University Pablo de Olavide under the framework of the Erasmus+ programme Key Action KA107, during the first semester of the academic year 2025/2026 pursuant to the grant agreement 2022-1-ES01-KA171-HED-000069833.

GENERAL CONDITIONS

The staff teaching stay will unfold in accordance with the provisions of the Erasmus+ programme Guide.

The Home Universities will be in charge of selecting staff and sending them to the University of Pablo de Olavide (UPO).

The University of Pablo de Olavide (UPO) will evaluate whether the pre-selection meets the requirements of this call.

The definitive admission procedure of the selected staff will subsequently be launched, allowing the stay to take place.

APPLICATION PROCEDURE AND CALL RESOLUTION

The UPO, the University of Sfax, and the applicants must follow the steps below:

- 2.1. The University of Sfax must publish a call for applications.
- 2.2. The University of Sfax must publish the mobility call on website and official notice boards.
- 2.3. Applicant staff from the University of Sfax will respond to the calls providing all the required documentation.
- 2.4. The University of Sfax will pre-select the candidates with the highest score according to the scales duly listed in this call.
- 2.5. The University of Sfax will send the nominations together with the required documentation.
- 2.6. Once the received documentation has been verified, selected candidates will be sent an email with instructions on the UPO admission procedure. Final admission will be subject to the staff compliance with the procedure.
- 2.7. The UPO will publish a list of Erasmus+ beneficiary staff on the following website: www.upo.es/es/aric.

2.8. The UPO will send a letter of admission to the beneficiaries so that they can process their visa in their home country.

2.9. The search for accommodation and/or language courses, when applicable, and the completion of visa procedures is the responsibility of each beneficiary; the International Relations and Cooperation Area (ARIC) will disseminate all information available to this end.

2.10. Before the start of the stay, the beneficiary must have an insurance that includes coverage for medical assistance, accidents and repatriation over the entire period of the academic stay, taking out the insurance policy offered by the UPO to international mobility participants. The participant will be responsible for any potential damages and losses caused (civil liability) during their stay that are not covered by their insurance.

2.11. The beneficiaries must respect any COVID-19 health and hygiene rules in force during their stay. The ARIC will inform participants of any available funding to cover all or part of the cost of medical tests which the participant is required to undergo.

2.12. At the end of the stays, beneficiaries will be given a certificate accrediting their stay that must be recognised by their home university.

2.13. The University of Sfax undertakes to send a copy of this recognition to ARIC.

GRANT SUPPORT

a) All beneficiaries shall be entitled to financial support, consisting of:

- Individual support: -160 euros per day (maximum 10 days of work + 2 days of travel)
- Travel support calculated according to the distance bands established by the programme and determined using the EACEA distance calculator https://ec.europa.eu/programmes/erasmus-plus/distance-calculator_es

b) The UPO will calculate and pay the grants to the beneficiaries according to the dates of their actual stays.

c) The grant will be paid in a single payment upon arrival of the beneficiary once all the initial documentation has been delivered:

- Original copy of the signed Grant Agreement.
- Medical assistance, accident, and repatriation insurance.
- Academic agreement signed by all parties.

e) In cases where beneficiaries fail to meet the agreed conditions (renouncing to the stay, shortening the period of stay, or any other) with no valid justification, the UPO may claim the total or partial reimbursement of the received financial assistance, according to each case.

STAFF PRE-SELECTION PROCEDURE BY THE UNIVERSITY OF SFAX

a) Specific eligibility requirements for teachers:

- To be employed by the home institution at the time of application and during the mobility stay.

- To present a Mobility Agreement duly signed by all parties (candidate, home institution and by a professor or a Director of Administrative Dept. at the UPO.
- To have a sufficient level in the working language at the start of the stay.

The university of Sfax will ensure that candidates are sufficiently proficient in the language to be able to properly take advantage of the stay.

b) Mandatory selection criteria: The ARIC will assess whether the profile of the nominated staff conforms with the Inclusion and Diversity Strategy and general guidelines of the Erasmus+ programme. To this end, the scale must include the following mandatory criteria:

b.1) Staff who meet one or more of the following inclusion and diversity criteria established by the Erasmus+ programme: 1 point for each criterion:

- disability (i.e. participants with special needs): people with mental (intellectual, cognitive, learning), physical, sensory or other disabilities;

- educational difficulties: young people with learning difficulties; early school-leavers; low qualified adults; young people with poor school performance;

- economic obstacles: people with a low standard of living, low income, dependence on social welfare system or homeless; young people in long-term unemployment or poverty; people in debt or with financial problems;

- cultural differences: immigrants or refugees or descendants from immigrant or refugee families; people belonging to a national or ethnic minority; people with linguistic adaptation and cultural inclusion difficulties;

- health problems: people with chronic health problems, severe illnesses or psychiatric conditions;

- social obstacles: people facing discrimination because of gender, age, ethnicity, religion, sexual orientation, disability, etc.; people with limited social skills or anti-social or risky behaviours; people in a precarious situation; (ex-)offenders, (ex-)drug or alcohol abusers; young and/or single parents; orphans;

- geographical obstacles: people from remote or rural areas; people living in small islands or in peripheral regions; people from urban problem zones; people from less serviced areas (limited public transport, poor facilities)

b.2) Mobility programme proposed by the applicant (section I of the mobility agreement (Annex II) broken down into its four sections (overall objectives of the mobility; added value of mobility in the context of the modernisation and internationalisation strategies of the institutions involved); content of the teaching programme/training activities to be carried out; expected outcomes and impact).

b.3) Applicants from the subject areas specified with a Priority in Annex I, where applicable, shall be given preference. Preference shall also be given to those who have contributed to the preparation

and/or establishment of the inter-institutional agreement between the UPO and the Partner University corresponding to the place.

-Additional points for staff carrying out their first stay within the framework of the Erasmus+ programme.

-Accredited knowledge of the working language of the stay, points according to language level.

-Accredited knowledge of a second language, points according to language level.

APPLICATION DOCUMENTS:

- Document proving the employment link with the home university
- Copy of the Passport
- Mobility agreement signed by the UPO academic coordinator who will tutor the teaching staff (Annex II)
- Curriculum Vitae (European CV – Europass)
- Motivation letter
- Official proof of English & Spanish language proficiency at least **level B1**
- Documentation justifying the inclusion and diversity criteria when applicable. Certificate informing of any disadvantaged backgrounds and fewer opportunities compared to peers (disability, educational difficulties, economic obstacles, cultural differences, health problems, social obstacles, geographical obstacles). The full description about the disadvantaged backgrounds can be consulted on section b2 : Staff pre-selection procedure by the University of Sfax.

SELECTION CRITERIA :

The home Institution will be responsible of selection procedures on the basis **transparent and fair criteria**.

CRITERIA NO.	CRITERIA	SCORE
1	Seniority (junior = 10pts – intermediate = 20pts – Senior = 30pts)	30
2	Language knowledge	
	B1	5
	B2	10
	C1/C2/TOEIC/TOEFL	20
3	No previous Erasmus mobility	30
4	CV	
	Work experience/traineeship	5
	Social activities / Volunteering / Clubs	5
5	Motivation, objectives and outcomes of the mobility	30

 University of Sfax Direction of Academic Affairs and Scientific Partnership International Cooperation Office	Call for applications for Staff mobility		TUNISIAN REPUBLIC THE MINISTRY OF HIGHER EDUCATION AND SCIENTIFIC RESEARCH 
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6	Proof of inclusion (please see section b2 : Staff pre-selection procedure by the University of Sfax	50
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An incomplete application will be considered ineligible.

All the submitted documents must be in English.

Please apply for this opportunity via the following link: <https://forms.gle/TyDxFYSR5S3TQ2U46>

The deadline for applying is fixed on **28 May 2025**.

For any specific question or information, you can contact the International Relations Office at your home University: sci@usf.tn

UPO ADMISSION PROCEDURE

Once the deadline has passed and the partner university nominations have been received, the ARIC will verify candidate scores together with the justifying documentation. A resolution announcing the selected candidates will be published and they will be informed by email of the admission procedure (and its deadline) to follow to be admitted by the UPO.

A letter of admission will be sent by email to the selected staff who correctly complete this procedure.

DATA PROTECTION

In accordance with current personal data protection regulations, the collected data will be processed by the Pablo de Olavide University and incorporated into the "International Relations" processing system in order to manage this mobility, based on the fulfilment of a public interest mission (in accordance with the provisions of art. 6.1.e of EU Regulation 2016/679 of the European Parliament and of the Council, of 27 April 2016, General Data Protection Regulation; of art. 1.2 of Organic Law 6/2001, of 21 December, on Universities; and of art. 171 of the Statutes of the Pablo de Olavide University, Seville) and with the University's compliance with legal obligations (art. 6.1.c of the General Data Protection Regulation). The data will be communicated solely to complete the necessary procedures for this call as well as to inform the relevant Administrations and Public Bodies and justify the destination of the grant.

The interested parties may exercise their rights of access, rectification, deletion and portability of the data, as well as of data processing limitation and objection. They also have the right not to be subject to decisions based solely on the automated processing of their data, where applicable. They may consult additional information on the exercise of these and other rights at:

<https://www.upo.es/rectorado/secretaria-general/proteccion-de-datos>.

By submitting their application, interested parties expressly consent to the personal data processing conditions of this mobility programme.

PUBLICATION OF LIST OF BENEFICIARIES

The list of beneficiaries will be disseminated by email and will be made public on the ARIC website including the list of selected and reserve candidates ranked according to the scores obtained. Ordinary places allocations will be carried out if necessary.

ANNEX I

LIST OF OPENINGS and FINANCIAL ASSISTANCE PLACES OFFERED

Code	Home University	Country	No. of places	Duration (week)	Subject Area	Working language
1621	University of Sfax	Tunisia	1	1	All areas (See UPO list below) Priority given to the area of Biology *	Agreed with UPO coordinator

GRANT SUPORT

Country	Travel Allowance	Individual assistance
Tunisia	275	160 euros /day (maximum 10 days of work + 2 days of travel)

UPO SUBJECT AREAS

0230: Languages, not further defined
0220: Humanities, History, Arts
0532: Earth sciences
0421: Law
0312: Political sciences, International Relations
0310: Social sciences: Sociology, Social Education, Economics
0923: Social work and counselling
0410: Business and administration, Economics, Finance, Accountancy, Human Resources, Work Skills
0510: Biotechnology, Human Nutrition, Dietetics
0521: Environmental sciences
1014: Sports