

 <b>University of Sfax</b> Direction of Academic Affairs and Scientific Partnership International Cooperation Office	<b>Call for applications for Staff mobility</b>		TUNISIAN REPUBLIC THE MINISTRY OF HIGHER EDUCATION AND SCIENTIFIC RESEARCH 
	Reference: PCI-AC-04-00	Date of approval : 02/09/2024	
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## Mobility call for Applications

### in the framework of the European Programme ERASMUS+ KA1

#### Objective

The Erasmus+ Programme – mobility offers the possibility to attend the International Training Week at **The University of A Coruña** for **academic and administrative Staff** from the University of Sfax

With regard to training mobilities, UDC is going to organize two events, in which candidates could take part:

- International Staff Week in Spring 2026: Further information will be provided as soon as available. (For administrative Staff)
- International Summer School (ISS) in July: UDC organizes each year an ISS during the second fortnight of July. The ISS courses last two weeks and we can only finance through Erasmus KA171 one week of stay. More information on our ISS available at: <https://www.udc.es/en/iss/>

For academic staff, we strongly recommend to arrange with UDC Faculty members a learning/teaching/training agreement to guarantee the availability of their proposed study/working plan at UDC you can contact [iro@udc.es](mailto:iro@udc.es) and send your proposed learning/teaching/training agreement to receive a pre-acceptance letter to take part in this internal selection process.

Although the Erasmus program was initially addressed only to Programme Countries (EU), in 2015, for the first time, part of the EU funding will support mobility actions between Programme Countries and Partner Countries. To this respect, the Erasmus+ Programme is designed to support Programme Countries' efforts to efficiently use the potential of Europe's human talent and social capital, while confirming the principle of lifelong learning by linking support to formal, non-formal and informal learning throughout the education, training and youth fields. The Programme also enhances the opportunities for cooperation and mobility with Partner Countries, notably in the fields of higher education and youth.

#### Mobility periods

##### Staff:

Staff Mobility period: 5 days (excluding travel days)

#### Field of teaching

Teaching mobilities fields of study are :

- 042 Law
- 041 Business and administration

## Conditions and procedures

### *General conditions for admittance*

- The candidate must be permanent Academic/Administrative Staff at the University of Sfax
- To have a sufficient knowledge of English (B2).
- To submit a Mobility Agreement proposal, validated by the relevant institution authorities at the home university.

## Financing

A European Union contribution for subsistence: An amount established according to the country of destination and the actual number of days spent abroad. In particular, the grants are split into groups of countries according to the cost of living. the mobility contribution is 160 € per day.

- An additional amount to cover **travel expenses**. The amount is calculated according to the distance band appearing below:

<b>Between 10 and 99 km:<sup>1i</sup></b>	20 EUR per participant
<b>Between 100 and 499 KM:</b>	180 EUR per participant
<b>Between 500 and 1999 KM:</b>	<b>275 EUR per participant</b>
<b>Between 2000 and 2999 KM:</b>	360 EUR per participant
<b>Between 3000 and 3999 KM:</b>	530 EUR per participant
<b>Between 4000 and 7999 KM:</b>	820 EUR per participant
<b>8000 KM or more:</b>	1500 EUR per participant

Sustainable means of transport: Participants that travel to their host institution and back by sustainable means of transport, such as train, bus or shared car, may receive a top up amount on their travel support. This is not applicable when the travel support awarded is 820 Euros or higher.

## Evaluation and selection of applications

All the selection process at the home University will need to meet the criteria of transparency and equal opportunities for all applicants submitting their applications. The specific selection criteria and scale of assessment will be clearly established and published in the webpage and by any other means used to spread and announce the call.

## Criteria for drafting the ranking list

The home university will provide a selection of candidates according to the following criteria:

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<sup>1</sup> Based on the travel distance per participant. Travel distances must be calculated using the distance calculator supported by the European Commission ([http://ec.europa.eu/programmes/erasmus-plus/tools/distance\\_en.htm](http://ec.europa.eu/programmes/erasmus-plus/tools/distance_en.htm)). The distance of a one-way travel must be used to calculate the amount of the EU grant that will support the round trip.

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At the selection stage, the following selection criteria will be taken into account. In the case of an equivalency, the preference will go to those who have been selected/invited by the host institution.

1. Job experience at Sfax University and position held
2. Relevance and impact of the work plan
3. Language skills
4. International activity. Academic staff who have directly contributed to the Sfax University's Erasmus+ exchange activities by finding new international partners from European countries
5. Contribution to KA171 project writing process and/or relevance of the project
6. Disadvantaged staff (The statement from a doctor or other relevant authority confirming the

### **Application Procedures**

- Teaching (academic staff)/Training (administrative staff) agreement signed by the head of your institution
- Copy of the Passport
- Knowledge of English (B2)
- Short CV
- Motivation letter

Please apply for this opportunity via the following link: <https://forms.gle/BPJZNGZHxo77msG68>

**An incomplete application will be considered ineligible.**

**All documents in Arabic should be translated into English language.**

The deadline for applying is fixed on **30 Mai 2025**.

For any specific question or information, you can contact our International Relations Office: [sci@usf.tn](mailto:sci@usf.tn)

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